



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

August 31, 2016

OFFICE OF  
CIVIL RIGHTS

**Return Receipt Requested**

Certified Mail #: 7015 1520 0002 0019 2915

**In Reply Refer to:**

EPA File No. 20X-16-R4

**(b) (6) - Privacy**

Bayboro, North Carolina 28515

**Re: Rejection of Administrative Correspondence**

Dear **(b) (6) - Privacy**

On February 24, 2016, the U.S. Environmental Protection Agency (EPA) Office of Civil Rights (OCR) received your correspondence in which you requested the "National Standard Damage Claim Packet." Because the OCR is responsible for processing complaints alleging discrimination prohibited by EPA's nondiscrimination regulations found at 40 Code of Federal Register (C.F.R.) Part 7, we have assumed that you intended to file such a complaint. After careful review, the OCR has concluded that it cannot accept your administrative complaint for investigation because it does not meet the jurisdictional requirements described in EPA's nondiscrimination regulations found at 40 C.F.R. Part 7, so OCR is closing the complaint as of the date of this letter.

On April 6, 2016 the EPA Office of Civil Rights sent a Request for Clarification letter asking you to provide the following:

1. Detailed information describing your specific complaint that alleges discriminatory act(s) committed by the recipient.
2. The identity of the recipient(s) of or applicant(s) for EPA financial assistance who has/have committed the alleged discriminatory act(s).
3. Date(s) of the alleged discriminatory act(s) committed by the recipient that occurred within 180 calendar days of the date that you filed the original complaint.

On April 28, 2016, your response failed to provide the above information. Therefore, after careful review, the OCR is rejecting this correspondence for investigation and closing this case as of the date of this letter.

Additionally, the return address on your correspondence is the Pamlico Correctional Institution (Pamlico CI), operated by the North Carolina Department of Public Safety (NC DPS). Neither Pamlico CI nor NC DPS are applicants for, or recipients of, EPA financial assistance, so the EPA lacks jurisdiction over this matter.

If you have any questions about this letter, please contact Case Manager Jonathan Stein by mail at U.S. EPA, OCR, 1200 Pennsylvania Avenue, N.W., Mail Code 1201A, Washington, D.C., 20460, by electronic mail at [stein.jonathan@epa.gov](mailto:stein.jonathan@epa.gov) or by telephone at (202) 564-2088.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lilian S. Dorka", with a horizontal line drawn through the middle of the signature.

Lilian S. Dorka  
Acting Director  
Office of Civil Rights

Enclosure

cc: Elise Packard  
Associate General Counsel  
Civil Rights & Finance Law Office

Kenneth Lapierre  
Assistant Regional Administrator  
Deputy Civil Rights Official  
U.S. EPA Region 4